

INEW Scientific Exchange Scheme: guidelines

Duration

- between 4 weeks and 6 months

Purpose

- exchanges of scientists between INEW partner laboratories in India and the UK,
- to support collaborative research and training but not attendances at conferences

Eligibility

- postgraduate students and postdoctoral scientists supported by INEW or working on closely associated projects
- priority will be given to postgraduate students and early career scientists (within 6 years of completion of PhD) and to scientists directly supported by INEW

Applications

- must be made on the form provided
- applications must be approved by the home and host laboratories before submission
- applications should be made to Peter Shewry (Rothamsted)
- applications will be assessed by the Training Committee and candidates informed of the outcome within 1 month
- applicants should allow sufficient additional time for their requests to be formally approved by their own systems, and for visas to be obtained.

Costs

- The scheme will cover living expenses in the host country to a maximum of £2000 per month. This will include:
 - accommodation costs - visitors to the UK will usually be accommodated on site in housing for students and visiting scientists, with the cost of this being reclaimed by the host laboratory.
 - Living expenses - a stipend of up to £20 a day will be paid for meals and other expenses, without receipts being required. Costs in excess of this must be approved by the host supervisor before they are incurred and receipts provided.
- Visa costs will be covered if they are included in the proposal and receipts provided.
- laboratory costs will not be paid and should be covered by the host laboratory.
- requests for support for international travel will be considered but should be made when the application is submitted. If this is not done it will be assumed that the cost will be covered by the home laboratory. Payment for approved travel costs will only be made if receipts are provided.
- support for internal travel between INEW partner sites will be considered if included in the proposal and supported by the host supervisor. Receipts will be required.
- claims for re-imbursment of costs should be made to the host laboratory who will ensure that receipts are submitted where required. The host laboratory will then re-imburse the visitor and invoice Rothamsted for the cost.

Visas

- the host laboratory will be responsible for assisting the visitor to obtain a visa or work permit.